



**Bye-Laws to the Statutes and Internal Rules
of The European Prostate Cancer Coalition Europa Uomo*
as a registered NonProfit organisation under Belgian Law**
(AMENDED VERSION)

The Statutes referred to in these Bye-Laws are the Statutes last modified by the General Assembly of Europa Uomo in,
Aiya Napa - Cyprus, May 22nd, 2026.

Note the English text of the Bye-Laws is provided for the convenience of member organisations.

*In these Bye Laws and internal rules, whenever Europa Uomo is mentioned it stands for The European Prostate Cancer Coalition.

Erik BRIERS
Chair

Igor ANTAUER
Secretary

Bye-Laws (Internal rules) adopted by the General Assembly of Europa Uomo in accordance with Article 8.1(h) of the Statutes of Europa Uomo (AMENDED VERSION)

These Bye-Laws are internal rules to enable the Board and the General Assembly to properly give effect to the amended Statutes adopted in Aiya Napa – Cyprus, May 22nd, 2026 and later registered under the laws of Belgium.

Wherever the wording of the Statutes is clear in terms of implementation no Bye-Laws are required. Whenever the Statutes are silent, or give insufficient guidance on implementation, Bye-Laws have been adopted.

These Bye-Laws cannot alter the Statutes and it is not open to the Board or General Assembly to make any proposals in the form of a Bye-Law which would, in effect, alter the meaning of a Statute.

Note: These Bye-Laws are based on the amended Statutes adopted at the General Assembly in Aiya Napa - Cyprus 2026. The use of the male pronoun “he” shall be taken to also comprehend the female pronoun “she”.

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Europa Uomo Bye-Laws

TITLE I: LEGAL FORM – NAME - REGISTERED OFFICE - OBJECTIVES AND ACTIVITIES - DURATION

Article 1	Legal Form - Name	No Bye-Laws Required
Article 2	Seat	No Bye-Laws Required
Article 3	Objectives and Activities	No Bye-Laws Required
Article 4	Duration	No Bye-Laws Required

TITLE II: MEMBERSHIP: MEMBERS, FULL AND AFFILIATED MEMBERS, ACCEPTANCE, EXCLUSION AND DISMISSAL FROM MEMBERSHIP, ANNUAL MEMBERSHIP FEES

Article 5	Members	
	5a Full Members	No Bye-Laws Required
	5b Associate Members	No Bye-Laws Required
	5c Affiliated Supporting Members	No Bye-Laws Required
	5d Honorary members	No Bye-Laws Required

Responsibilities of Europa Uomo Full Members: The main responsibilities of Europa Uomo full members are:

- 5.1.1** to actively support men with prostate cancer and prostate-related conditions in their own jurisdiction;
- 5.1.2** to actively promote prostate cancer awareness in their own jurisdiction and to participate in EPAD (European Prostate Cancer Awareness Day);
- 5.1.3** to ensure that they send at least one delegate (with English working knowledge) to the Annual and Extraordinary General Assemblies of Europa Uomo;
- 5.1.4** to participate in Europa Uomo working groups and assignments (with English working knowledge), and Master Classes, insofar as its resources allow;
- 5.1.5** to contribute, whenever possible, to the Europa Uomo Newsletter and Website;
- 5.1.6** Members are requested to submit an annual activity report upon request from the Europa Uomo Secretariat;
- 5.1.7** to carry the vision and mission of Europa Uomo and all relevant information to its members, if possible, and insofar as resources may allow, adapted to the national languages, cultural and economic conditions leading eventually to equity in medical care for all European citizens.

Article 6 Membership: acceptance, exclusion, dismissal

- 6.2** A motion to terminate the membership of an organisation may be proposed to a General Assembly where the organisation is considered to no longer fulfil the criteria for membership,
 - (i) its governing board no longer has a majority of (prostate cancer) patients;
 - (ii) it no longer enjoys full administrative and organisational liberty and autonomy;
 - (iii) it is no longer functioning in any meaningful way as a (prostate) patient support organisation;

- (iv) failure to pay membership dues for two consecutive years;
 - (v) is found to have misled the General Assembly in a material fashion at the time of its application for membership.
- 6.3.1** A termination motion may be tabled by any three Europa Uomo members or by the Board
- 6.3.2** Such a motion to terminate membership shall be placed on the agenda for the next General Assembly;
- 6.3.3** The motion to terminate shall state which membership criteria have been breached;
- 6.3.4** All motions and accompanying documentation shall be in English.
- 6.4.1** Any motion(s) which fails to meet all the requirements of these bye-laws shall be deemed invalid.
- 6.4.2** Where a termination motion is considered by the General Assembly, fair procedures shall apply and these are set out in Appendix A to these bye-laws.
- 6.4.3** An organisation whose membership is terminated may nonetheless apply for re- admission to the Coalition as a Full Member or Other Member in accordance with the statutes of the Coalition – see Art. 5 and Art. 6.
- 6.5** Full members can be invited by the appropriate committee to submit to the Board its current annual reports. A short summary in English shall also be provided.

Article 7 Annual membership fees

No Bye-Laws Required

TITLE III: THE GENERAL ASSEMBLY: POWERS, COMPOSITION, MEETING AND INVITATION, VOTING AND DECISIONS

Article 8 The Annual General Assembly

8.1(c) Nomination of Auditor

The nominee for auditor shall be approved by a majority vote.

8.1(d) Approving the Budget

- (i) Budgets shall be circulated to members for their consideration and approval 15 days before the General Assembly.
- (ii) A statement of annual accounts shall include all assets and liabilities and the reports of the internal review and the independent auditor.

8.1(e) Discharge to the Board

The Board may be discharged by majority vote at General Assembly;

8.1(f) Dissolution

No Bye-Laws Required

8.1(g) Acceptance or exclusion of members

Members are accepted or excluded by majority vote of those voting delegates present or represented at the General Assembly;

8.1(h) Acceptance of Bye-Laws

Bye-laws may be approved by majority vote of voting delegates present or represented at the General Assembly.

8.2 Composition of General Assembly & Conflict of Interest

Where a Conflict of Interest may arise for a delegate the provisions of this Bye-Law 8.2 - Appendix 2 shall apply.

8.3 Assembly and Notice of meetings

On receiving invitation to the general assembly meeting, full members are requested to send the name of the voting person two weeks after receiving the invitation.

8.4 Quorum and Voting

Where at the last moment circumstances arise that could not have been reasonably foreseen and prevent the nominated voting delegate or proxy from attending the General Assembly, a proxy may be given to an alternative voting member or to another nominated delegate of the relevant country and notified to the secretariat at the commencement of the General Assembly.

8.4.1 Chair of the Voting Process

Immediately after the adoption of the Agenda the General Assembly shall appoint a delegate who is not a Board member or a candidate for election, as Supervisor of Voting. In the case of any dispute on the interpretation of these procedures the ruling of the Supervisor shall be final. The General Assembly shall also appoint two Tellers to assist the Supervisor in the counting of votes. A copy of these voting procedures shall be given to the voting delegates and candidates before the vote. The purpose of the procedure is to ensure that each candidate elected reaches a preset threshold of support of the delegates voting.

8.4.2 Ballot paper

On the ballot paper the names of all the candidates duly nominated in accordance with Bye-Law 10(1) shall be listed. Beside each name is a square or box where the vote cast for a candidate shall be marked.

8.4.3 Voting procedures

Before the voting the maximum number of candidates who may be voted for will be announced by the Supervisor, who will also read out the names of the candidates.

8.4.4 Number of votes

Each voting delegate may vote for as many candidates as there are open positions by marking an X against the name of a candidate.

8.4.5 Invalid votes

If a ballot paper has more votes cast than there are vacancies, the ballot paper shall be declared invalid and not counted.

8.4.6 The voting threshold

The Supervisor and Tellers shall count the votes cast and determine the threshold or minimum number of votes which a candidate must obtain to be elected. The threshold shall be $50\% + 1$ of the ballot papers counted. If the number of voting papers returned is an uneven number, the threshold shall be uplifted to the next whole number. The Supervisor announces the names of the candidates, who pass and number of the votes. The candidates who do not pass the threshold are not named. Based on these results, supervisor announces which candidates have been elected to open positions. If after this voting round there are still vacancies, an additional round will be organized.

8.4.7 Additional rounds of voting

The Supervisor shall announce the number of positions which remain to be filled and at that point any remaining candidate may announce their withdrawal from the contest. This process may be repeated until all positions have been filled or where there is still a position unfilled but none of the remaining candidates can reach the threshold, the position(s) may be left unfilled until the next General Assembly.

8.4.8 Results of the voting

The Supervisor finalizes the voting process by announcing the candidate(s) elected to office and the candidates who have passed the threshold and will be placed on a reserve list for an eventual vacancy for the Board.

8.4.9 Commencement of term of office

Those elected to the Board shall commence their term of office at the close of the General Assembly.

TITLE IV: AMENDMENT OF THE ARTICLES OF ASSOCIATION

Article 9

No Bye-Laws Required

TITLE V: THE BOARD; POWERS, COMPOSITION, MEETINGS – DECISION MAKING – REGISTER OF DECISIONS AND MINUTES

Article 10 The Board

10. Appointing the Board

- (i) Europa Uomo full members can nominate one person from their organisation for membership of the Board, except when there is an existing Board member from their country.
- (ii) Nominations are to be submitted by the full member organisation 8 weeks before General Assembly.
- (iii) Nominations should include letter of motivation, CV or résumé, and a statement about the background and goals of nominee.
- (iv) Candidates for the Board must be present in person at the general assembly. It is no longer possible to announce one's candidature on the spot at the meeting itself.

10.1 Establishment of committees and working groups Pursuant to the responsibilities of the Board to realise the goals and objectives of Europa Uomo the Board shall establish such committees and working groups as it deems necessary and shall specify their membership and terms of reference, including but not limited to, the following:

- 10.1.1** An Executive Committee whose members are the Chair of Europa Uomo, First Vice Chair, Treasurer and Secretary. The Executive Committee is tasked with advancing the work of Europa Uomo by managing urgent, operational matters that arise between scheduled Board meetings and monitoring the implementation of Europa Uomo objectives and activities and progress with individual approved Projects. The Executive Committee shall regularly report to the Board.
Having regard to the responsibility of the Board to ensure that a change of Board officers does not interrupt the work of Europa Uomo, the Board will have regard to succession planning and smooth transition of officers from year to year. In this context the first Vice-chair will be considered as likely to be the next Chair, subject always to the absolute right of the Board to determine officer positions after the General Assembly in any year. Similarly, the Board will have regard to good succession planning for the positions of Secretary and Treasurer from year to year.
- 10.1.2** The Board shall establish a Scientific Working Group and shall appoint its chairman and appoint to it specialists in prostatic diseases, scientific/medical research and such members of patient organisations, including those from Europa Uomo members, as the Board deems fit. The functions of this Working Group shall be determined by the Board.
- 10.1.3** The Board shall establish a Finance Working Group under the chairmanship of the Treasurer. The terms of reference shall be determined by the Board.
- 10.1.4** The Board shall establish an Audit and Risk Working Group with membership and terms of reference to be determined by the Board.
- 10.1.5** The Board shall establish a Legal Affairs and Membership Working Group, and a Communication and Publication Working Group with membership and terms of reference to be determined by the Board.
- 10.1.6** In all cases these Working Groups/Committees shall report, through the Board, to the General Assembly.

- 10.1.7** Subject to ratification by the General Assembly, the Board may enter into bilateral agreements with external organisations such as the Board consider may further the aims and objectives of Europa Uomo. Educational grants shall be exempted from the need for GA ratification

Responsibilities of Board Members

- 10.2.1** Board members shall participate pro-actively in Board meetings in so far as is possible and shall engage in the membership of Committees or Working Groups; satisfy themselves that all Europa Uomo activities are directed towards its not-for-profit objectives and that all business is conducted in compliance with the Statutes and Bye-Laws; satisfy themselves that all other relevant laws and regulations are complied with including, but not limited to, data protection, health and safety, employment legislation.

Conflicts of Interest for Board Members

- 10.2.2** Where a Conflict of Interest arises in connection with a member or prospective member of the Board, the Bye-Laws as set out in Appendix B shall apply.

Board Meetings, Time Limits, Non-Attendance of Board Members

- 10.3.1** The Board shall meet at the conclusion of the General Assembly in every year and at this meeting shall appoint its officers of the Board.
- 10.3.2** Any member of the Board who fails to attend two successive meetings between the end of an Annual General Assembly and the commencement of the following Annual General Assembly shall offer their resignation from the Board unless a reason for their absence acceptable to the Board is proffered to the Chair in writing by the said Board member within 10 working days of the second missed Board meeting. Such a Board member who fails to furnish an explanation acceptable to the Board within the stipulated time shall not take any further part in the functioning of the Board or any sub-board on which he served. At the next Board meeting the Board member concerned shall be the subject of a formal motion that the Board member shall be deemed to have resigned. The member may appeal the Board's action to the next General Assembly.
- 10.3.3** English is the working language of the Board and the organisation generally. Candidates for the Board shall make a declaration that they can speak and read English with sufficient fluency as will permit them to properly fulfil the role of a Board member.
- 10.4 Quorum for Board meetings**
The quorum for a meeting of the Board shall be a majority of elected members. If two consecutive meetings of the Board fail to muster a quorum an Extraordinary General Assembly shall be convened within eight weeks of the second non-quorate meeting to elect replacements for non-attending members.
- 10.5 Personnel Policy**
The chair is responsible for day-to-day management of the Staff/Office and in his absence the chair will appoint another person for day to day management of the Staff/Office for as long as the Chair is absent.
- 10.6 Register of Resolutions & Employee Provision** No Bye-Laws Required

TITLE VI: LEGAL REPRESENTATION OF THE ASSOCIATION TOWARD THIRD PARTIES

Article 11

No Bye-Laws Required

TITLE VII: FINANCIAL POLICY

Article 12 **Annual Accounts and Budget** (See also Bye-Laws 8.1(d) re: budget and statement of accounts)

- 12.1 The Annual Report shall be presented to the Board not later than two months before the date of General Assembly.
- 12.2 The Treasurer's Report shall be presented to the Board not later than two months before the date of General Assembly.
- 12.3 The Finance Working Group shall prepare the budget.
- 12.4 Detailed budget rules and rules for travelling costs shall be drafted by the Finance Working Group and, when adopted by the main Board, considered and approved by the General Assembly.
- 12.5 The general functions of the Finance Working Group:
 - (i) to prepare the budget for each financial year and to monitor expenditure and income against budget and report to the Board.

TITLE VIII: DISSOLUTION - LIQUIDATION

Article 13 **Dissolution**

No Bye Laws Required

Article 14 **Destination of the assets**

No Bye-Laws Required

TITLE IX: GENERAL PROVISION

Article 15

Participation of guests in Board meetings and General Assemblies

- 1 (i) The Board may invite such guests as it may deem beneficial to attend Board meetings and General Assemblies.
 - (ii) Guests in attendance at Board meetings or General Assemblies may speak as requested by the Chair or by permission of the Chair.

Europa Uomo communication rules and systems

- 2 (i) Board Members, staff, Chairs of committees and working groups may correspond with third parties in relation to Europa Uomo activities and objectives within the limits of their assigned responsibilities and terms of reference and consistent with prevailing Europa Uomo policies and practices. Any correspondence or communication not consistent with current practices or policies or future plans must be cleared by the Chair of Europa Uomo before issue.

Appendix A

Fair Procedures for the Termination of Membership of Europa Uomo

A1 A motion to terminate the membership of an organisation may be tabled by: (a) the Board of Europa Uomo; (b) by a motion signed by the governing bodies of at least three full member organisations of Europa Uomo.

A2 Such motion(s) to terminate membership shall be furnished to the Chair not less than 30 days in advance of the date of any forthcoming General Assembly or be accompanied by a request for an Extraordinary General Assembly called to deal with such a motion.

A3 The motion to terminate membership shall indicate the reasons why the proposers believe the member is in breach of the criteria for membership as set out in Article 5 and Bye-Law 5. Any supporting documentation for the motion must accompany the motion. All motions and accompanying documentation shall be in English.

A4 Any motion that fails to meet all the requirements of A2 and A3 above shall be deemed invalid.

A4.1 Fair procedures shall apply to the consideration of any motion to terminate membership.

A4.2 Where a termination motion is received by the Chair of Europa Uomo, the Chair shall, not less than eight days after receipt, notify the member organisation which is the subject of the termination motion and provide them with all documents furnished in support of the motion which shall be in English.

A4.3 The Chair shall inform the said member organisation that they may submit a response to the motion by letter, email or text, in English not later than a full seven days before said General Assembly or Extraordinary General Assembly.

A5 The Secretary shall furnish to all accredited delegates the terms of the motion and the documents furnished in support and the response of the member organisation not later than eight days before the date of any General Assembly or Extraordinary General Assembly.

A6 At the General Assembly or Extraordinary General Assembly, the Board shall timetable the consideration of the motion providing not more than 30 minutes for the proposer of the motion to set out their reasons for their motion.

A7 Immediately after the motion's proposers have presented their case the member organisation which is the subject of the motion shall have not more than 30 minutes to reply to the motion and the accompanying presentation.

A8 With the permission of the Chair of the meeting, the proposers or respondents may have one or more speakers provided the time limits in A6 and A7 are not contravened.

A9 At the conclusion of the presentation by the respondents, the proposers of the motion will have not more than 5 minutes to reply and respondents will then have not more than 5 minutes for a final comment.

A10 Following the conclusion of the presentations and responses the Chair shall proceed to a vote of the accredited voting delegates and representatives. A simple majority of votes cast is required to decide whether the motion is carried or not.

APPENDIX B

Articles 8.2 & 10.2 Conflicts of Interest of Voting Delegates or Board Members

These provisions shall apply to Voting Delegates per Article 8.2 and to Members of the Board per Article 10.2

B1 Where major conflicts of interest occur these shall prohibit participation in a General Assembly as a Voting Member and membership of the Board of Europa Uomo.

B2. A major conflict of interest is deemed to occur where a person:

B2.1. Was previously employed by a pharmaceutical company or holds or has held shares in a pharmaceutical company or a company which has material control of a pharmaceutical company within the previous five years, or a person who profits directly or indirectly from relations with the pharma industry within the previous 3 years.

B2.2. Is a close relative* to a person working for or having shares in a pharmaceutical company.

B2.3 Having served as a paid advisor, or consultant, to a pharmaceutical company within the previous three years.

B2.4. Has been paid or was granted any emolument, for whatever reason, by a pharmaceutical company.

B2.5. Has a patent on a pharmaceutical product or process or has held such patent within the past five years.

B3 A minor conflicts of interest is deemed to occur and must be declared if a person is to be involved in a Europa Uomo project or where a relevant item is on the agenda for a meeting. Where such declaration is made the meeting shall determine whether the person concerned shall participate further, in whole or in part.

B3.1 Minor conflicts of interest are deemed to be where the person:

(a) has received money or other emolument in a personal account for speaking at a conference or any other occasion sponsored by a pharmaceutical company.

**A close relative are first degree relatives according to Belgian legislation.*

Ends/